

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
April 11, 2023
5:00p.m.**

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:30 pm to 4:55 pm to discuss personnel and litigation matters.

Attending this meeting were Supervisors Gary Friend, Bronwyn Kolovich and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Steven Horvath, Chief of Police; Ed Jeffries, Public Works Director; Jennifer Slagle-Director of Engineering and Planning; Thomas Helmkamp-Township Engineer; Jamie Rozzo, Recording Secretary; ABSENT:

VISITORS TIME

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Proclamation commending and recognizing Patrol Officer Amanda Brewer for her heroic efforts on April 5, 2023. All Supervisors voted yes. The motion carried 3-0.
2. Recognition of Officer Brewer and Presentation of Proclamation- The board recognized Officer Brewer at tonight's meeting with a Proclamation for her heroic actions on April 6, 2023.

Officer Brewer arrived on scene to discover fire alarms going off and a home filled with smoke. Upon seeing an individual unconscious on the kitchen floor, she entered the home without regard for her personal well being and drug him outside to safety. She then reentered the home and carried his dog out to safety.

Such selfless actions of putting the safety of others before her own goes above and beyond and exemplifies the motto "To Protect and Serve".

DEVELOPERS TIME

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Ed Ryan Estates Minor Subdivision Plan No. 1 for Lot 5, conditional upon satisfaction of the outstanding items in the Alternate Township Engineer's letter dated April 7, 2023, as recommended by the Alternate Township Engineer and

Director of Engineering and Planning. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Sewage Facilities Planning Module for the Kings Run Development as recommended by the Alternate Township Engineer in his letter Dated March 23, 2023, and adopt Resolution R-8-2023 accordingly. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the modification request of James Roupe from the requirements of §305-27.B.(1) of the Chartiers Township Code of Ordinances, Subdivision and Land Development, requiring that the plan shall be drawn at a scale of not less than one inch equals 50 feet for the James Roupe Minor Subdivision, as recommended by the and Township Engineer and Director of Engineering and Planning. All Supervisors voted yes. The motion carried 3-0.

Jodi noted this is a standard modification for minor subdivisions as the required scale makes these small plans unreadable.

4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the James Roupe Minor Subdivision Plan conditional upon satisfaction of the outstanding items in the Township Engineer's Letter dated April 4, 2023, as recommended by the Township Engineer and Director of Engineering and Planning. All Supervisors voted yes. The motion carried 3-0.

SUPERVISOR REPORTS:

Mrs. Kolovich -No Report
Mr. Wise -No Report
Mr. Friend -No Report

OLD BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to award the base bid for the Chartiers Township 2023 Road Paving Program to AJ Leberoni, Inc. of Plum, PA in the amount of \$515,330.96 as recommended by the Township Engineer in his letter dated April 6, 2023 and in accordance with the public bid opening of April 6, 2023. All Supervisors voted yes. The motion carried 3-0.
 - a. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to award Add Alternate 1 for the Chartiers Township 2023 Road Paving Program to AJ Leberoni, Inc. of Plum, PA in the amount of \$138,286.80 as recommended by the Township Engineer in his letter dated April 10, 2023, and in accordance with the public bid opening of April 6, 2023. All Supervisors voted yes. The motion carried 3-0.

- b. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to award Add Alternate 2 for the Chartiers Township 2023 Road Paving Program to AJ Leberoni, Inc. of Plum, PA in the amount of \$102,078.06 as recommended by the Township Engineer in his letter dated April 10, 2023, and in accordance with the public bid opening of April 6, 2023. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment for the temporary position of Summer Playground Director to returning Director April Little at a rate of \$25.00 per hour and amend Resolution R-1-2023 accordingly. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to advertise for temporary summer playground employees. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve Pay Application No. 1 from Robinson Pipe Cleaning Company for the 2022 CCTV in the amount of \$35,801.14 as recommended by the Alternate Township Engineer in the Pay Application dated April 5, 2023. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to accept the retirement letter from Sgt. Charles Stevenson to enter the DROP plan effective April 1, 2023. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

General Fund: \$34,418.65; Fire Tax Fund: \$8,082.16; Act 13 Impact Fee: \$5,500.00; Rev. Gaming Fund: \$647.76; Sewer Fund: \$39,981.68; Local Services Tax Fund: \$3,491.25; Comm. Center. Operating Fund: \$575.44; Payroll Fund: \$4,578.37; TTL Checks: \$97,275.31

General Fund Online Bill Pay: \$18,323.23; Comm. Center Online Bill Pay: \$510.50; Online Local Services Bill Pay: \$47.67; TTL Online Paid: \$18,881.40

All Supervisors have voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2022 Sewer Rehab
 - a. CCTV-There are minor punch list items. The defects found will be analyzed for repair.
2. 2023 Road Program-Harshman is working on the agreement.

3. Barnickel and Country Club-Mr. Liekar spoke with a representative at ECM to try and move things forward.
4. WEWJA Items
 - a. Arden Pump Station-WEWJA is sending additional information for review.
 - b. Arden Mines Sewage Project-The final design is almost complete.
 - c. WEWJA Act 537 -Harshman is working on this item. It will take 6-8 months to complete.
5. Regent Street: Backwater valve installation-The backwater valve was installed last week by McVeihl.
6. LSA Grant: Next Steps-Plans should be received by next week. We are in the process of receiving quotes for this item.
7. Trolley Museum LSA Grant next steps-Signatures need to be verified.
8. LGA Intern -Jodi and Jen are working on securing an intern.
9. Summer Playground -The board approved the hiring of a director and summer playground staff.
10. Clean Ups
 - a. Earth Day-Chartiers will be partnering with BBE Engineering and Range Resources to clean Valley Road this year.
 - b. Dream Small-Dream Small has cleaned up Allison Hollow Road twice in the past few years along with the township last year for our Earth Day event. They are requesting to clean this roadway again this year. Unfortunately, this is a high traffic area, and an officer will need to patrol the roadway for this event.

Jodi is going to suggest the Dream Small crew clean another roadway in place of Allison Hollow Road. With the event taking place on a Saturday, we will need our officers in all areas of the township that day.
11. Piatt Estates Inlet Update-Public Works has started fixing the inlets.
12. Arnold Park Multi-Purpose Field-The youth baseball organization has asked if the township would consider installing an infield at the multi municipal field area. Discussion took place on grant opportunities and the cost related to this project and future projects for the township.

13. Canonsburg's Sportsman's Club Request for Regrind donation-Greg Spencer a member of the Canonsburg Sportsman Club has asked if the township would be willing to donate regrind to their facility to assist in the efforts of making a handicapped accessible walkway at their club.

Discussion took place on the subject and Mr. Liekar confirmed the board is allowed to approve this request as this is a non profit recreational facility in the township making an ADA improvement.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve Public Works to haul 5 truck loads of regrind to Canonsburg Sportsman's Club to assist in making this Chartiers recreational facility handicapped accessible. All Supervisors voted yes. The motion carried 3-0.

PUBLIC COMMENT:

Scott Moore 129 Piatt Estates Drive attended a class for Emergency operations at the Washington County Court House. He has suggested a Chartiers representative that oversees expenses attend the next meeting. This class is free to the public and will go over expense/paperwork procedures in the case of an emergency.

The township manager and treasurer plan to attend this meeting.

Mr. Moore is also looking for a private donor to purchase suggested radios in the case of an emergency.

James Cowie 231 McClane Farm Road asked the board for an update on Barnickel intersection and asked about paving on McClane Farm Road after utilities are completed. The township Engineer and Manager went over the updates with Mr. Cowie.

ADJOURN

Time: 5:57pm

Frank W. Wise Jr.
Secretary

Jamie Rozzo – Recording Secretary