

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
September 12, 2023
5:00p.m.**

CALL TO ORDER

The meeting was called to order at 5:02 PM by the Chairman, Frank Wise. He opened the meeting with the Pledge of Allegiance

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:20 pm to 5:00 pm to discuss personnel and litigation matters.

Attending this meeting were Supervisors, Bronwyn Kolovich and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; Jennifer Slagle-Director of Engineering and Planning; Thomas Helmkamp-Township Engineer; Jamie Rozzo, Recording Secretary; ABSENT: Gary Friend, Supervisor; Steven Horvath, Chief of Police

VISITORS TIME

Alex Nakoneczny 627 Regent Street asked the board to do something about the code violations at 7 Short Ave. The house is vacant and not being taken care of. The neighbors have asked him to speak on their behalf as they cannot make it to the meeting.

The board, Mrs. Noble, and Mr. Liekar confirmed code enforcement is aware of the violations, have been following the rules and regulations on notifying the homeowner, and have filed citations. The Township is doing everything legally possible to have this property cleaned up and the grass cut. Public Works will cut the grass when it is permitted and will lien the property owner for grass cutting fees. They must follow a process before they are permitted to cut the high grass.

OLD BUSINESS:

1. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve Pay Application No. 2 from Liberoni, Inc. in the amount of \$654,746.76 for the 2023 Road Paving Contract as recommended by the Township Engineer in his letter dated September 7, 2023. All Supervisors voted yes. The motion carried 2-0.

2. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to table Pay Application No. 2 (FINAL) to Robinson Pipe in the amount of \$XX,XXX.XX for the 2022 CCTV Contract, Excavation, as recommended by the Alternate

Township Engineer in his letter dated September X, 2023. All Supervisors voted yes. The motion carried 2-0.

3. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to award the Bid for the 2023 Sanitary Sewer Manhole to Manhole Lining Contract to JetJack, Inc. of Oakdale, PA in the amount of \$72,500.00 as recommended by the Alternate Township Engineer in his letter dated September 6, 2023, and in accordance with the public bid opening of August 29, 2023. All Supervisors voted yes. The motion carried 2-0.
4. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to award the Bid for the 2023 CCTV Inspection Contract to State Pipe Services, Inc. of Cranberry Township, PA in the amount of \$55,800.00 as recommended by the Alternate Township Engineer in his letter dated September 7, 2023, and in accordance with the public bid opening of August 29, 2023. All Supervisor's voted yes. The motion carried 2-0.
5. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve Pay Application No. 1 (FINAL) to CXT in the amount of \$123,850 for the Allison Park Restroom as recommended by the Director of Engineering and Planning and the Township Manager, conditional upon delivery of the prefabricated restroom. All Supervisors voted yes. The motion carried 2-0.

NEW BUSINESS:

1. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to accept the resignation of Arielle Appleby from the Parks and Recreation Board. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to authorize the Township Manager to seek applicants to fill the vacancy of the unexpired term of Arielle Appleby on the Parks and Recreation Board. All Supervisors voted yes.
3. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the quote for replacement ballistic vests for the Chartiers Township Police Department from Markl Supply Company, Inc. of Pittsburgh, PA in the amount of \$11,858.00 via State Contract No. 012-E22-300 as recommended by the Township Manager and Chief of Police. All Supervisors voted yes. The motion carried 2-0.
4. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

General Fund:\$28,954.29;Act 13:\$431,154.38;American Recovery Grant:\$160,498.26;Capital Reserve Fund:\$14,869.62;Comm. Center Oper. Fund:\$1,914.74;Eng. Rev. Escrow:\$10,099.13;Liquid Fuels

Fund;\$202,886.88;Local Serv. Tax Fund:\$4,322.01;Rev. Gaming Fund:\$862.39;Sewer Fund:\$16,025.42

All Supervisors voted yes. The motion carried 2-0.

DISCUSSION ITEMS:

1. 2023 Sewer Rehab-The bid has been awarded. Gateway is working on the contracts for the board to sign.
2. 2023 Road Program
 - a. Contracted Paving Program-There are minor punch list items that need completed.
 - b. Township Forces: Thadd Alley-Public Works has started working on this item.
 - c. Thadd Alley Drainage Issue-Public Works has started working on this item.
3. Barnickel and Country Club -Penndot submitted questions. Mr. Helmkamp is working on the response for these items.
4. WEWJA Items
 - a. Arden Pump Station-WEWJA knows the Township is working on the upgrade for the pump station and will issue tap permits to the Belmont Developer, knowing we have included these properties as part of the upgrade.
 - b. Arden Mines Sewage Project-Gateway has addressed the questions asked by the DEP. They are working on the permitting process.
 - c. WEWJA Act 537 -The Township will follow up with the Township Engineer. The draft should be ready within the next month to submit to WEWJA.
5. LSA Grant: Next Steps
 - a) *A motion was made by Mrs. Kolovich and seconded by Mr. Wise to ratify the quote for plumbing work for the Allison Park Restroom to JeffCo Enterprises, LLC of McDonald, PA in the amount of \$9,972.80 as recommended by the Township Engineer, Director of Engineering and Planning and the Township Manager. All Supervisors voted yes. The motion carried 2-0.*
6. Piatt Estates Punch List Status-There are 4 minor issues that need to be completed.
7. 598 Arthur Road Drainage Issue-The Township and the Township Engineer are working on this item.
8. Dirt and Gravel Road Grant-The application was submitted last month.

9. Millings-The Township received a request from a Church for a donation of millings. Mrs. Noble has also suggested we partner with the school and use access millings to possibly pave the schools parking area off of McGovern Road. Residents have complained about the dust from this parking area. Mrs. noble will reach out to the school to see if there is interest.
10. Roller-This item will need to go up for bid due to the cost of this item.
11. Arden Farms Stop Signs and Speed Limit Signs and Ordinances:
A motion was made by Mrs. Kolovich and seconded Mr. Wise to authorize the Township Manager to prepare and advertise ordinances to establish a residential speed limit of 25MPH and establish stop intersections as required within the Arden Farms Subdivision. All Supervisors voted yes. The motion carried 2-0.
12. Pumpkin Festival Parade Staging in Chartiers Township-PennDOT requires Houston Borough to receive approval from Chartiers Township for this item.
A motion was made by Mrs. Kolovich and seconded by Mr. Wise to authorize the staging and commencement of the 2023 Houston Pumpkin Festival within Chartiers Township on October 14, 2023. All Supervisors voted yes. The motion carried 2-0.
13. Fall Dates
A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the followings dates for the applicable activities.
 - *Electronics Recycling:*
 - *October 9*
 - *Trick or Treat: October 31, 2023, from 6pm -7:30 pm*
 - *Leaf Recycling:*
 - *October 23*
 - *October 30*
 - *November 6*
 - *November 13*
 - *November 20 (If Necessary)*
 - *November 27 (if Necessary)*

All Supervisors voted yes. The motion carried 2-0.

14. 2024 Budget Meeting Schedule-Mrs. Noble has asked the board to look at the calendar and get back to her with the dates they would like to meet for budget.
15. St. John the Baptist Sign Request-They have requested for the Township to advertise their Pancake Breakfast on our Electronic Sign.

A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the Township Manager to advertise the St. John the Baptist Pancake Breakfast

on the Chartiers Township Electronic Sign. The supervisors voted yes. The motion carried 2-0.

PUBLIC COMMENT

Mr. Shober 140 Shober Lane asked if we could use millings for Arnold Hollow Road.

Ms. Slagle stated in order for Arnold Hollow Road to qualify for the dirt and gravel grant, the Township would need to keep it the way it is for now. Millings may be an option in the future but not at the current time.

Rebecca Bails 458 McClane Farm Road asked about the road paving on McClane Farm Road, and asked if Public Works can trim trees along the roadway.

Ms. Slagle stated PA American is planning on paving in October and Columbia Gas has not updated the Township on when they plan to start. Ms. Slagle will reach out to Columbia Gas and the Township will be doing a walk through before paving is started.

Mr. Jeffries stated they have trimmed along McClane Farm Road this year. He will try to send Public Works out one more time this year to trim again if time permits.

The meeting adjourned at 5:50 pm.

Mr. Gary Friend
Secretary

Jamie Rozzo – Recording Secretary