

**CHARTIERS TOWNSHIP
BOARD` OF SUPERVISORS MEETING
September 26, 2023
5:00p.m.**

CALL TO ORDER

The meeting was called to order at 5:00 PM by the Chairman, Frank Wise. He opened the meeting with the Pledge of Allegiance

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:20 pm to 5:00 pm to discuss personnel and litigation matters.

Attending this meeting were Supervisors, Bronwyn Kolovich and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; Jennifer Slagle-Director of Engineering and Planning; Thomas Helmkamp-Township Engineer; Jamie Rozzo, Recording Secretary; ABSENT: Gary Friend, Supervisor; Steven Horvath, Chief of Police

VISITORS TIME -Visitors time was delayed until Public Comment this evening.

DEVELOPERS TIME

1. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to authorize the Director of Engineering and Planning to advertise a public hearing on the Conditional Application from North Star Towers for a cellular tower in the I-1 Zoning District, Alpha Drive in the Chartiers Industrial Park, for the regular meeting of October 24, 2023, at 5 pm. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve Financial Security Reduction No. 1 from Ed Ryan Estates in the amount of \$451,087.79, reducing the financial security held for outstanding improvements to \$214,432.71 as recommended by the Alternate Township Engineer in his letter dated September 14, 2023. All Supervisors voted yes. The motion carried 2-0.

APPROVAL OF MINUTES

A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the minutes for the Regular meetings of August 8, 2023, and August 22, 2023, as presented. All Supervisors voted yes. The motion carried 2-0.

SUPERVISOR REPORTS:

No Reports

OLD BUSINESS:

1. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to table Pay Application No. 2 (FINAL) to Robinson Pipe for the 2022 CCTV Contract until the October 10, 2023, meeting. All Supervisors voted yes. The motion carried 2-0.
2. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to amend Chapter 325 of the Chartiers Township Code of Ordinances, Vehicles and Traffic, to establish a 25 MPH maximum speed limit on Hawthorne Drive, Remington Drive North and Remington Drive as recommended by the Chief of Police and Township Manager and adopt Ordinance No. 403, accordingly. All Supervisors voted yes. The motion carried 2-0.

Mr. Ingles at 421 Linda Lane asked the board if the standard speed is 25 MPH in residential neighborhoods.

The township manager confirmed it is the standard MPH on residential streets, but an Ordinance must be adopted.

3. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to amend Chapter 325 of the Chartiers Township Code of Ordinances, Vehicles and Traffic, to establish the following intersections within the Arden Farms Plan of Lots as "Stop" intersections: Hawthorne Drive at North Main Street Ext., Remington Drive West at Hawthorne Drive, Remington Drive North at Hawthorne Drive (south intersection) and Remington Drive North at Hawthorne Drive (north Intersection) as recommended by the Chief of Police and Township Manager and adopt Ordinance No. 404, accordingly. All Supervisors voted yes. The motion carried 2-0.
4. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to authorize the Township Manager to advertise a public hearing on Ordinance No. 405, a zoning ordinance amendment to provide for Banquet Facilities as a permitted use in the C-1, C-2 and I-1 Zoning Districts as part of the regular meeting of October 24, 2023 at 5pm, as recommended by the Chartiers Township Planning Commission at their meeting of September 19, 2023. All Supervisors voted yes. The motion carried 2-0.
5. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to authorize the Township Manager to advertise a public hearing on Ordinance No. 406, a zoning ordinance amendment to provide for Special Event Barns, Principal Use, as a conditional use in the A-1, R-1 and R-2 Zoning District as part of the regular meeting of October 24, 2023 at 5pm, as recommended by the Chartiers Township Planning Commission at their meeting of September 19, 2023. All Supervisors voted yes. The motion carried 2-0.
6. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to authorize the Township Manager to advertise a public hearing on Ordinance No. 407, a zoning ordinance amendment to provide for Special Event Barns, Accessory Use, as a conditional use in the A-1, R-1 and R-2 Zoning Districts as part of the regular meeting of October 24, 2023 at 5pm, as recommended by the Chartiers Township Planning Commission at their meeting of September 19, 2023. All Supervisors voted yes. The motion carried 2-0.

NEW BUSINESS:

1. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the Chartiers Township 2024 Minimum Municipal Obligation of \$451,953 for the Uniformed Pension Plan, the Chartiers Township Police Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer/Township Manager. All Supervisors voted yes. The motion carried 2-0.

David Checque of 12 Patsch Street asked who manages this money.

The township manager confirmed a Private Firm, Univest Girard manages this money in consultation with the Police Pension Advisory Committee.

2. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the Chartiers Township 2024 Minimum Municipal Obligation of \$80,731 for the Non-Uniformed Pension Plan, the Chartiers Township Service Employees Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer and the Township Manager. All Supervisors voted yes. The motion carried 2-0.
3. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to acknowledge receipt of and authorize the allocation of the 2023 Volunteer Fire Relief Association allocation in the amount of \$58,973.12 in accordance with Act 205 of 1984. All Supervisors voted yes. The motion carried 2-0.
4. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the quote for Worker's Compensation Insurance Renewal from EMC Insurance at \$101,829 as recommended by the Township's Insurance Agent in his letter dated September 12, 2023. All Supervisors voted yes. The motion carried 2-0.
5. A motion was made by Mrs. Kolovich and seconded by Mr. wise to authorize the advertisement for Police Testing as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 2-0.

Valorie Checque of 12 Patsch Street asked if the township could explain further.

The township manager explained it's a written, oral, and physical agility test. Officers that pass are put on a certified list that is good for up to two years.

6. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the Police Services Agreement with All-Clad Metal Crafters LLC for a Seconds Sale on December 1, 2023, and December 2, 2023, as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 2-0.

7. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

General Fund:\$529,138.51;Act 13 Fee Fund:\$6,109.25;Rev. Gaming Fund:\$1,166.00;Eng. Rev. Escrow Acct:\$14,258.50;Sewer Fund:\$90,285.70;Local Services Tax Fund:\$557.08;Liquid Fuels Fund:\$9,286.25;Capital Reserve Fund:\$903.34;Comm.Center. Oper Fund:\$912.37;Online Bills:\$27,527.53

All Supervisors voted yes. The motion carried 2-0.

DISCUSSION ITEMS:

1. 2023 Sewer Rehab -The contractors are signing the contracts. A pre-construction meeting will be scheduled soon.
2. 2023 Road Program
 - a. Contracted Program-Most of the punch list items are complete. There are a few minor items left on the punch list.
 - b. Township work: Thadd Alley-Public Works has started.
 - c. Thadd Alley Drainage-Public Works will be starting this week.
3. Barnickel and Country Club – The Township Engineer is waiting for comments on the HOP submittal. The easement plans have been given to the township to review with residents.
4. WEWJA Items
 - a. Arden Pump Station-Gateway and the Township will regroup and go over the items to see if the additional mapping changed the analysis.
 - b. Arden Mines Sewage Project-Gateway received a few comments from the DEP. They will address those comments. The plan is currently under review. The township has a meeting Thursday to meet about the submittal for an LSA Grant to help make this project more cost effective for both the township and the residents.
 - c. WEWJA Area 537 -The Township Engineer needs to review again before submittal due to the decreased review area.
5. LSA Grant Next Steps-The Township Engineer anticipated the restroom will be delivered October 2, 2023. They will run a test to make sure everything is functioning properly once installation occurs.
6. Piatt Estates - Punch List Status-There are minor punch list items that need to be addressed and completed. The Township is holding the Bond until everything has been completed.
7. 598 Arthur Road Drainage Issue-The Public Works director will PA One Call the area. The installation is on the schedule for next week.

8. Millings-The board needs to discuss the donation request made by a local church for millings at a church in Cecil Township. The Township Manager has reached out to the school to inquire if they would like to partner with the township to use millings to improve the dirt/gravel parking lot located next to Allison Park.
9. Belmont / Arabian Stop Sign Request-The Township Engineer reviewed the study. The study does not warrant another stop sign to be installed.
10. 2024 Budget Schedule-The board will discuss the dates and times they are available to meet for the 2024 Budget meetings.
11. Alternative Office Hours Continuation-The Township has been working on alternative office hours for over a year. The township manager has asked the board if they would like to continue to approve the alternate hours.

A motion was made by Mrs. Kolovich and seconded by Frank Wise to approve the alternate office hours for Chartiers Township until further notice from the board. All Supervisors voted yes. The motion carried 2-0.

PUBLIC COMMENT

Charlotte Strimel 308 Arthur Road spoke to the board about issues she has been having with the Piatt Estates Development. Prior to the Development she did not have water issues. After the Development started and the land was altered, she started having issues with water runoff from the development on her property. In her opinion the Developers have not fulfilled their promises on correcting the issue and have not compensated /fixed the issues that have occurred. She is asking the Township to facilitate a meeting between her and the developers to help remedy her issues.

The Township has ongoing correspondence between both the developers and Mrs. Strimel. They have offered to facilitate the meeting between the developer and Mrs. Strimel. The Townships stance from their Engineer is the land has been altered and it is the responsibility of the developer to fix this issue. This is one of the punch list items for completion at Piatt Estates and a bond is being held until it is corrected. The Township cannot however negotiate the terms of compensation to Mrs. Strimel as this is a private property matter between the developer and the homeowner.

This meeting adjourned at 5:42 pm.

Mr. Gary Friend
Secretary

Jamie Rozzo – Recording Secretary