

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
March 28, 2023  
5:00p.m.**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive session on Tuesday March 21, 2023 from 5:00 pm to 6:20 pm to discuss personnel and real property matters and immediately prior to this meeting from 4:30 pm to 4:55 pm to discuss personnel and litigation matters.

Attending this meeting were Supervisors Gary Friend, Bronwyn Kolovich and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Steven Horvath, Chief of Police; Ed Jeffries, Public Works Director; Jennifer Slagle-Director of Engineering and Planning; Thomas Helmkamp-Township Engineer; Jamie Rozzo, Recording Secretary; ABSENT:

**VISITORS TIME**

Alex Nakoneczny 627 Regent Street is unhappy with the length of time it is taking to install the backflow preventer at his property.

Jodi hand delivered the 50% deposit to McVeihl. McVeihl is working against the weather to get this scheduled and completed. With the recent rain they would cause more damage to his property if they tried to do it now. They will complete the installation as soon as possible.

Recognition of the WCCTC students and teachers

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to adopt a Proclamation recognizing the students from the Washington County Career and Technology Center for their exemplary work on the construction of a firearms storage and evidence room. All Supervisors voted yes. The motion carried 3-0.
  
2. The board recognized and thanked the WCATC Students and Teachers for their exemplary work on the Cartiers firearms and evidence room for the Chartiers Township Police Department and presented them with the Proclamations on behalf of Chartiers Township.

**DEVELOPERS TIME**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Developer's Agreement with Zachary Kane for the Kane Industrial Park

conditional upon receipt of the applicable financial security. All Supervisors voted yes. The motion carried 3-0.

### **APPROVAL OF MINUTES**

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes for the Regular meetings of February 14, 2023 and February 28, 2023, as presented. All Supervisors voted yes. The motion carried 3-0.

### **SUPERVISOR REPORTS:**

Mrs. Kolovich-No Report  
Mr. Wise -No Report  
Mr. Friend -No Report

### **OLD BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the resolution authorizing the Incident Commander to order emergency evacuations for applicable emergencies and adopt Resolution R-8-2023, accordingly. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. wise and seconded by Mrs. Kolovich to approve the amended Emergency Operations Plan as recommended by the Emergency Operations Committee and adopt Resolution R-9-2023, accordingly. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to TABLE an offer of employment for the temporary position of Summer Playground Director to returning Director April Little. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to advertise for temporary summer playground employees. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the proposal for the WEWJA Service Area Act 537 Plan to Harshman CE Group in the amount of \$68,250.00 in accordance with their quote dated March 23, 2023. All Supervisors voted yes. The motion carried 3-0.

### **NEW BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to advertise Request for Proposals for the operation of the Chartiers Township Community Center. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to TABLE an offer of employment for the part-time, temporary position of Community Center Facilitator. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

General Fund: \$20,909.48; Fire Tax Fund: \$15,880.96; Act 13 Fund: \$1,666.00; Rev. Gaming Fund: \$1,741.00; Eng. Escrow Account: \$13,495.87; Sewer Fund: \$71,112.83; Local Services Tax Fund: \$4,263.42; Liquid Fuels Fund: \$4,637.50; Comm.Center Oper. Fund: \$104.99; Payroll: \$233.64TTL: \$134,045.69  
All Supervisors voted yes. The motion carried 3-0.

**DISCUSSION ITEMS:**

1. 2022 Sewer Rehab
  - a. CCTV-No Update.
2. 2023 Road Program-The second ad has been run. Bids will be opened in April.
3. Barnickel and Country Club -Jodi has not received a response from ECM. We cannot move forward until we have the right of way from ECM.
4. WEWJA Items
  - a. Arden Pump Station-Jen will meet with Gateway to go over the info from WEWJA.
  - b. Arden Mines Sewage Project-We received the draft plans from Gateway. This project is on track.
  - c. WEWJA Multi-Municipal 537 -The grant we applied for was not approved. We will continue to look for other grant opportunities.
5. Regent Street back up follow up: Due to weather conditions, installation has been delayed.
6. LSA Grant Next Steps-Thomas, the township engineer is working on the scope for this grant.
7. Statewide LSA Grant Trolley Museum Award& Next Steps-The township applied for this grant on behalf of the Trolley Museum. They were awarded the grant. The township will work on the agreement with the DCED for this grant.
8. LGA Intern-A grant was approved to hire an intern to help the planning and zoning department, at minimal cost to the township. Jen and Jodi attended a job fair to interview candidates. They are waiting to hear which intern will be hired to assist the township, Engineer.

9. Request to post the bills to be paid online with agenda-The board decided to continue to post the bills in the meeting room as agreed upon at the reorganization meeting in January.
10. PSATS Resolutions-Jodi asked the board for their input on voting at the convention this year as she is the voting delegate for Chartiers Township.
11. Alternate Office Hours -The board decided to reapprove alternate office hours for 3 months.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve alternate office hours until June 30, 2023. All Supervisors voted yes. The motion carried 3-0.

**PUBLIC COMMENT:** Arthur Ingles 421 Linda Lane is starting to hear ATVs again now that the weather is getting nicer. He has asked the township on their procedure for this.

Jodi offered the resident a copy of the townships ordinance if he would like to look over it. It is recommended the homeowner calls 911 to contact an officer on duty if they hear atv's riding near their home.

## **ADJOURN**

Time: 5:42pm

---

Frank W. Wise Jr.  
Secretary

Jamie Rozzo – Recording Secretary